



Sawley Junior School

Safe, Responsible and Respectful Use of Technology Charter

Be Ready • Be Respectful • Be Safe

At Sawley Junior School, technology helps us to learn, create and communicate. I promise to use technology safely, responsibly and respectfully so that I can protect myself, other people and our school.

BE SAFE

I will:

- ✓ Keep my usernames and passwords private.
- ✓ Tell a trusted adult if something online worries, upsets or scares me.
- ✓ Keep personal information safe.
- ✓ Remember that not everyone online is who they say they are.
- ✓ Think carefully before clicking links, opening files or sharing information.
- ✓ Remember that some photos, videos and information online may be fake, edited or created using AI.
- ✓ Save evidence of unkind messages and report them to a trusted adult.

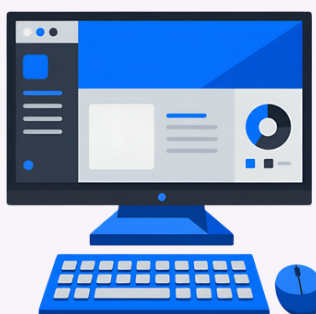
BE RESPECTFUL

I will:

- ✓ Use kind and respectful language online.
- ✓ Respect other people's work, ideas and digital content.
- ✓ Treat people online the way I would like to be treated.
- ✓ Respect everyone's differences.
- ✓ Ask permission before sharing photographs, videos or recordings.

I will not:

- ✗ Bully, threaten or deliberately upset anyone online.
- ✗ Share rumours or gossip.
- ✗ Share, like or forward harmful content.
- ✗ Use discriminatory language.
- ✗ Post anything that could hurt, embarrass or upset another person.



TECHNOLOGY AT SCHOOL

I understand that:

- ✓ School devices are for learning.
- ✓ I will only use websites, apps and online tools approved by school staff.
- ✓ Sawley Junior School is a mobile phone-free environment.
- ✓ Mobile phones can only be brought into school with school permission and must be handed in immediately on arrival.
- ✓ Smartwatches and other communication devices are not allowed unless authorised by the school.

I will not:

- ✗ Bring unauthorised devices into school.
- ✗ Try to bypass school filtering or security systems.
- ✗ Install software or apps without permission.
- ✗ Access personal social media, messaging apps or online gaming during school time unless authorised by staff.

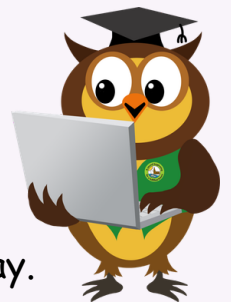
USING AI RESPONSIBLY

I will:

- ✓ Only use AI tools when a teacher allows me to.
- ✓ Check that information created by AI is accurate.
- ✓ Use AI to support learning in a safe and responsible way.

I will not:

- ✗ Enter personal information into AI tools.
- ✗ Use AI to create harmful, upsetting or misleading content.
- ✗ Use AI to cheat or pretend someone else's work is my own.



WHEN I AM ONLINE OUTSIDE SCHOOL

I understand that my online behaviour can affect other people and the reputation of the school.

I understand that the school may take action if I:

- ✗ Cyberbully another member of the school community.
- ✗ Share inappropriate images or videos.
- ✗ Use AI-generated content to upset or harm others.
- ✗ Cause safeguarding concerns.
- ✗ Bring the school into disrepute through my online behaviour.



MY PROMISE

I will use technology safely, responsibly and respectfully.

I will follow our school values:

☒ Be Ready

☒ Be Respectful

☒ Be Safe

Name: _____

Team: _____

Signature: _____

Date: _____

REMEMBER

STOP

THINK

CHECK

TELL

If something online makes you feel worried, unsafe or uncomfortable, tell a trusted adult straight away.